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ABSTRACT

Included in this bibliography are an alphabetical listing of subject heads used for cataloging material at the Center for Museum Education located on the campus of George Washington University, and an annotated listing of a selection of items processed by the Center related to Museum Education. Topics represented include: (1) Audiences; (2) Arts in Education; (3) Bibliographies/Book Reviews; (4) Community/Collaboratives; (5) Docents and Volunteers; (6) Evaluation; (7) Funding; (8) History; (9) Museums and Schools; (10) Science; (11) Teaching, Touring, and Interpretation; (12) Training Programs; and (13) Participatory. (RH)

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# INFORMATION ABOUT INFORMATION

An Annotated Bibliography

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Center for Museum Education
George Washington University
Washington, D.C. 20052
January 1977

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## PREFACE

In August 1976, the Rockefeller Brothers Fund awarded a grant to George Washington University to establish a Center for Museum Education. Beginning with a sizable body of miscellaneous materials on museum education, the Center staff spent the fall organizing a system, cataloguing the material, searching out additional information, and producing this first quarterly index, "Information About Information." Parallel activities included travel to announce our new service, preparation of grant proposals for further funding, and dissemination of existing information from our files.

For helping our staff in this herculean effort to organize and serve simultaneously, we are grateful to Kim Igoe and Nancy Davis for their excellent and untiring efforts in our behalf. Thanks are also in order to Annie Storr and Lois Himmel, to the countless museum professionals who searched their own storehouses for additional materials to share with the Center, and to the Rockefeller Brothers Fund for its foresight in funding this service to the profession. One final note of appreciation is due to Dr. Marcella Brenner, Project Director, for her insightful comments and encouragement.

Susan N. Lehman
Information Specialist
Center for Museum Education

## CENTER FOR MUSEUM EDUCATION
### Use of Its Collection

Anyone interested in museums and education is invited to use the archives and services of the Center for Museum Education. We welcome written and telephone inquiries, and encourage you to visit the Center when you are in Washington, D.C.

The Center's collection is arranged by subject headings. Each subject heading is numbered and each piece of information within a subject heading is numbered. In the index, "Information About Information," this two-part entry number is located to the extreme right of each bibliographic entry. Some large headings like AUDIENCE have a three-part entry number; a capital letter indicates a particular subcategory within the larger heading, and is placed between the heading and the individual item number. Decimal points separate each of the parts in the entry number.

For instance, "Group Methods and Techniques for Adult Learning Programs," is the second item in the AUDIENCE section. Its entry number is 8.B.2, (AUDIENCE, Subcategory "Adults," Item 2).

For this quarterly edition, we have selected fourteen subject headings and have annotated a sample of the material within each of those subjects. Future indexes will feature other subjects with annotated entries as well as supplemental entries for previously listed subjects. By Winter 1977, we hope to have annotated all the materials on file. Our looseleaf format allows the user to add pages, updating the index and keeping it current.

As materials may not be removed from the Center, a photocopy machine is available at 10¢ per page, and, of course, visitors are welcome to make as many notes as they like.

The Center for Museum Education is located on the campus of the George Washington University, 2201 G Street, N.W., Room 429, Washington, D.C., 20052. The Center's telephone number is (202) 676-6682, and we are open 9 a.m. to 5 p.m., Monday through Friday, and at other times by appointment.

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Office of Museum Programs, Smithsonian Institution. "Adolescents in the Museum." Washington, D.C.:Smithsonian Institution, 5 November 1973. (3 pp.) 8.A.3

Summary of comments and suggestions from in-service training.

Living Arts and Science Center, Inc. "Parent and Teacher Materials." Lexington, KY., n.d. (Mimeographed.) (7 pp.) 8.A.22

Suggestions for evaluating children's art work with do's and don'ts of encouraging children's artistic expressions.

George Washington University, Department of Education. "Group Methods and Techniques for Adult Learning Programs." Washington, D.C., n.d. (Mimeographed.) (28 pp.) 8.B.2

Each of the 24 methods for teaching adults is evaluated on the basis of its limitations, advantages, physical requirements, and procedures. Includes suggestions for method selection.

U.S. Department of Agriculture, Institute for Lifetime Learning. "Regional Offices of the Institute for Lifetime Learning." Washington, D.C.: Government Printing Office, n.d. (2 pp.) 8.B.4

List of regional offices with contact person.

State University of New York, Department of Education. "A Guide to Educational Programs in Noncollegiate Organizations." Albany, N.Y.: n.p., December 1974. (54 pp.) 8.B.9

Aid to locating specific courses and how one gains credit in a major area of study. Eight companies and institutions are accredited by this study.

Hyman, Mary. "Adult Education Survey." Prepared for Association of Science-Technology Centers. Washington, D.C., 1 March 1976. (Mimeographed.) (53 pp.) 8.B.11

Purpose of the survey was to determine the extent of adult and continuing education programs that existed in ASTC member institutions, and to analyze the relationship of these existing programs to programs in other scientific organizations.

Educational Facilities Laboratories and the National Endowment for the Arts. Arts and the Handicapped: An Issue of Access. New York: Educational Facilities Laboratories, 1975. (79 pp.) 8.C.1

Report focuses on the people and places now developing facility and program solutions for the handicapped. Available from E.F.L., 850 Third Avenue, New Ycrk, N.Y., 10022. ($4.00)

Gelles, Bonnie Pitman. "Programs designed for the visually handicapped." New Orleans Museum of Art, New Orleans, n.d. (Mimeographed.) (8 pp.) 8.C.10

Description of programs developed by author while Curator of Education at the New Orleans Museum of Art.

Madeja, Stanley S. All the Arts for Every Child. New York: The JDR 3rd Fund, Inc., 1973. (110 pp.) 16.1

This is a final report on the arts in general education project in the school district of University City, Missouri. The project provided experiences in all the arts for all students at every level in the school system, permeated the general education program with arts concepts in order to improve the level of arts instruction, and involved regular classroom teachers in the process of curriculum development. Copies available from JDR 3rd Fund, Inc., 50 Rockefeller Plaza, New York, N.Y., 10020.

Bloom, Kathryn. An Emerging Pattern for Educational Change-- The Arts in General Education. New York: The JDR 3rd Fund,Inc., November 1973. (22 pp.) 16.6

As a working draft of the Arts in Education program, this paper describes the background and development of the program in summary form and sets forth a plan for a comprehensive and coordinated approach to effect change in school systems.

National Art Education Association. "Art Education and the Museum." Conference Workshop Reports. Milwaukee, WS.:University of Wisconsin, 8-9 November 1974. (26 pp.) 16.14

These meetings provided a forum for dialogue between art educators and museum educators and examined museum resources for art educators.

Southern Methodist University. Imagination's Growing Place, The Experimental Arts Program. Dallas: Southern Methodist University, 1974. ( 38 pp.) 16.17

This experimental program is a research and teaching laboratory for the art education and theater program in the university. It provides multifaceted art teacher training programs and uses museums as teaching resources.

Frankfurter, Eleanor Munro. A Report to the National Endowment for the Arts on Art Education at the Elementary and Secondary School Level. n.p., 15 April 1969. (67 pp.) 16.20

This paper reports on art education in the inner city, the museums and the public education system, and the attempt to communicate the value of art to a mass audience.

Art Education Association of Indiana. Indiana Arts Resource Guide, Number 8. n.p.: Art Education Association of Indiana, n.d. (96 pp.) 16.25

This is an excellent example of a state resource guide for use by school administrators and teachers. Address correspondence to Gene Porter, Editor, 1230 S. Clinton Street, Ft. Wayne, IN.,46802.

Stapp, Carol B. "The Truth About Art." Philadelphia: The Philadelphia Museum of Art, Division of Education, 1976. (11 pp.) 16.A.5

Four lessons with slides on visual perception, non-verbal communication, art as history and values clarification designed by Philadelphia Museum teachers to emphasize skills which students exercise as competent spectators in museums. These lessons were written for a high school audience, inner city and suburban.

High Museum of Art, Department of Education. "The City." Atlanta: High Museum of Art, September 1975. (20 pp.) 16.A.6

High school tour information on the city with filmstrips.

Brooking, Dolores and Salkind, Leni. "The Extended Hand." Lawrence, KS.: University of Kansas, Museum of Art, 1974. (32 pp.) 16.A.22

A portfolio of experiences for the hand from an exhibit of the same title. Includes black and white prints.

Baltimore Museum of Art, Division of Education. "Preview 1, Preview 2." Baltimore: Baltimore Museum of Art, n.d. (10 pp.) 16.A.23

Script for slides for pre-visit to museum. Includes discussion prints, curiosity stimulators, and vocabulary.

Hunter Museum of Art. "Student Education Program." Chattanooga, TN.:n.p., 1975. (60 pp.) 16.A.19

Teacher's manual with emphasis on development of use skills and section on suggested classroom activities.

Gardner, Howard and Perkins, David. Miscellaneous articles and pamphlets on Project Zero research. Cambridge: Harvard University, n.d. 16.B.3

Project Zero is an interdisciplinary research group investigating human symbolic functioning with special emphasis on creation and comprehension in the arts.

Katz, Barry and Kline, Roger. Report of the New Art Association. New York: New Art Association, 1971. (38 pp.) 16.B.4

Report on innovative programs and courses in art history with name and address of instructor.

The books and articles cited in sections Bibliographies/Book Reviews (A-L) and (M-Z) have not necessarily been personally reviewed by the staff of the Center for Museum Education. Rather these entries represent recommendations of other museum education professionals. Only the starred (*) entries are available from the Center.

Administration

Gorr, Louis F. "A Basic Reference Shelf for Museum Administration." n.p., n.d. (Mimeographed.) (4 pp.) *

Gross, Malvern J. Museum Accounting Guidelines. Washington, D.C.: Association of Science-Technology Centers, 1976. ($3.50)

Copies available from A.S.T.C., 2100 Pennsylvania Avenue, N.W., Washington, D.C., 20037.

DuBoff, Leonard D., ed. Art Law: Domestic and International. S.Hackensack, N.J.: Fred B. Rotham & Co., 1975. ($27.50)

Architecture

Taylor, Barbara. "Museum Architecture 1916-1975: A Selected Bibliography." Paper prepared for Professor Bernard Mergen's course, American Cultural History, George Washington University, Washington, D.C., 9 December 1975. (Mimeographed.) (13 pp.) *

Art

Saunders, Robert J. "Art for Exceptional Children: A Bibliography." Prepared for Connecticut State Department of Education, Hartford, CT., n.d. (Mimeographed.) (3 pp.) *

Museum of Contemporary Crafts. "Selection of books relating to the Exhibition 'Dress Up' held at the Museum of Contemporary Crafts." Prepared by the American Crafts Council Research and Education Library, 44 W. 53 Street, New York, N.Y., 10019, n.d.(Mimeographed.) (8 pp.) *

Museum of Contemporary Crafts. "Printmaking Bibliography for Teachers and Students." N.Y., n.d. (Mimeographed.) (1 p.) *

The Corcoran Gallery of Art, Department of Education. "Sculpture Bibliography for Teachers." Washington, D.C.: The Corcoran Gallery of Art, n.d. (Mimeographed.) (1 p.)*

Office of Elementary and Secondary Education, Smithsonian Institution. "A Selective (Annotated) Bibliography of Children's Books" (to initiate discovery activities.) Washington, D.C.: Smithsonian Institution, n.d. (Mimeographed.) (17 pp.) *

Snellenberg, Judy. (Annotated bibliography of books intended to involve children with art.) Washington, D.C.: Smithsonian Institution, National Collection of Fine Arts, Department of Education, n.d.(Mimeographed.) (27 pp.)

Audiences

Elliott, Pamala and Loomis, Ross. Studies of Visitor Behavior in Museums and Exhibitions: An Annotated Bibliography of Sources Primarily in the English Language. Washington, D.C.: Smithsonian Institution, Office of Museum Programs, 1975. (38 pp.)

Leicester Conference Museums and the Handicapped. "Bibliography." n.p., September 1975. (Mimeographed.) (3 pp.) *

Barnett-Arden Collection. "Selected Bibliography (of Afro-American Art, Artists, and Heritage)." Washington, D.C.: Smithsonian Institution, Anacostia Neighborhood Museum, n.d. (Mimeographed.) (3 pp.) *

Denver Public Library. Mexican Heritage: A Selected Book List for all Ages. Denver: n.p., August 1974. (36 pp.) *

Audio-Visual

Wasserman, Paul and Ester, Herman, editors. Museum Media: A Biennial Directory and Index of Publications and Audio Visuals Available from United States and Canadian Institutions. Detroit: Gale Research Co., 1973. ($62.00)

Education

School of Education, George Washington University, Washington, D.C., n.d. (Mimeographed.) *

Extensive bibliographies available on education theory, methods and practice.

Funding

Museum Education Conference. "Bibliography of Sources for Funding Educational Projects." n.p.: Texas Historical Commission, 30 April 1976. (Mimeographed.) (2 pp.) *

General

"Bibliographies on Museums, Museology, and Related Subjects." n.d. (Mimeographed.) (33 pp.)*

School of Education, George Washington University. "Museum Studies." Bibliography prepared for course at George Washington University, Washington, D.C., summer 1974. (Mimeographed.) (7 pp.) *

Borun, Minda. "Museum Effectiveness Study-- A Bibliographic Review." Prepared for The Franklin Institute, Philadelphia, June 1975. (Mimeographed.) (10 pp.)*

University of Michigan. Selective Bibliography on Museums and Museum Practice: Museums of Art and History in the United States. Prepared by the graduate program in Museum Practice, The University of Michigan, Ann Arbor, MI., September 1974. (35 pp.) *

de Borhegyi, Stephen F., Dodson, Elba A. and Hanson, Irene A. Bibliography of Museums and Museum Work 1900-91, Supplementary Volume. Milwaukee: North American Press; reprint ed., 1968. (102 pp.) *

History

Searles, Toni. "A Selected Annotated Bibliography " (Colonial Crafts). Washington, D.C.: Smithsonian Institution, Office of Elementary and Secondary Education, n.d. (Mimeographed.) (5 pp.) *

Stein, Leon and Baxter, Annette K. Women in America: From Colonial Times to the 20th Century. New York: Arno Press, 1974. (23 pp.) *

Issues

Grove, Richard. "Some Readings in Museum Education." Washington, D.C.: Smithsonian Institution, April 1973. (Mimeographed.) (8 pp.)*

Museums and Schools

"Instructional Use of Community Resources for Field Trips"(Annotated). n.p., n.d. (Mimeographed.) (1 p.) *

Preservation

Walker, Dee Ann. "A Children's Preservation Bibliography" (Annotated). Washington, D.C.: National Trust for Historic Preservation, Education Service Division, 19 September 1976. (Mimeographed.) (8 pp.) *

Caldwell, Pamela J. "A Teacher's Guide to Preservation-Related Materials: A Select Guide to Education Index Articles." Washington, D.C.: National Trust for Historic Preservation, Education Service Division, 15 October 1976. (Mimeographed.) ( 22 pp.) *

Science

Washington Ecology Center. "Bibliography of Environmental Education Materials." Washington, D.C.: Washington Ecology Center, n.d. (Mimeographed.) (22 pp.) *

"An Introductory Environmental Reading List." n.p., n.d.(Mimeographed.) (3 pp.) *

Teaching, Touring, and Interpretation

(Gelles), Bonnie Pitman. "Bibliography for Teaching Techniques and School Programs" (Annotated). n.p.: Prepared for American Association of Museums Education Workshop, 9-11 January 1974. (Mimeographed.) (7 pp.)*

National Collection of Fine Arts. "Bibliography" (for Improvisational Tours). Washington, D.C.: Smithsonian Institution, National Collection of Fine Arts, n.d. (Mimeographed.) (3 pp.) *

Ewell, Maryo and Ewell, Peter. The Arts in the Community, "Planning for Grassroots Arts Development: Nine Communities in Transition." Madison, WS.: Research and Statewide Programs in the Arts, University of Wisconsin, December 1973. (22 pp.) 13.2

This paper assumes that "democratic" grassroots arts is a basic goal of arts developers and community arts leaders and attempts to delineate steps to this goal.

Tennessee Arts Commission. Directory of Services, Vol. 8, No. 1 Nashville: n.p., December 1974. (15 pp.) 13.8

The Directory gives information on the cultural resources of the state, community arts assistance and the artist-in-residence programs in schools.

Murphy, Judith. "Community Arts and Community Survival-- An Event in Los Angeles." Advance report on the 1972 Conference of the American Council for the Arts on Education, Los Angeles, May 1973. (Mimeographed.) (42 pp.) 13.15

Commonalities and differences of community arts groups are evaluated in this report.

Metropolitan Cultural Alliance. Culture Cracks the Blackboard. Boston: n.p., 1973. ( 93 pp.) 13.37

A directory of the educational resources of Boston's cultural community.

The Children's Museum. Centre St. Boston: The Children's Museum, 1975. (64 pp.) 13.41

Centre St. recounts the planning of an exhibit and fair to explore the educational potential of city streets and neighborhoods.

Museums Collaborative, Inc. Miscellaneous collection of newsletters and brochures on programs. New York: n.p., n.d. 13.42

The Museums Collaborative assists New York City's museums, zoos, and botanical gardens in jointly decentralizing their resources, and in utilizing these resources in new ways to teach new audiences. The newsletters carry information on fellowships, internships, and training programs, and arts management service information. Their mailing address is 830 Fifth Avenue, New York, N.Y., 10021.

Museums Collaborative, Inc. Cultural Voucher Program, Project Summaries. New York: n.p., September through December 1975. (11 pp.) 13.44

Hannibal, Emmett R. "The Social and Educational Context of the Community Arts Movement, Circa 1974." Cambridge: Harvard University, 26 February 1975. ( 92 pp.) 13.46

Covers early museums and kindred organizations, antecedents of community arts organizations, through WPA to community arts organizations of the 1960s and 70s.

Bradshaw, Mary Clair. "Volunteer Docent Programs: A Pragmatic Approach to Museum Interpretation, Technical Leaflet 65," History News, Vol. 28, No. 8, August 1973. (8 pp.) 28.A.1

Leaflet with information on recruiting, standards, training, and organizing of docent groups.

Museum Education Roundtable. "Museum Education Roundtable Docent Training Outline," Roundtable Reports, August 1973. (3 pp.) 28.A.2

This specific and comprehensive outline is useful in planning a docent training program. This same outline could be used in evaluating the program.

Straus, Ellen Sulzberger. "The Volunteer Professional." Paper presented by Call for Action, Inc., New York, 1974. (4 pp.) 28.A.11

The author writes in support of professional status for the volunteer. A model volunteer-museum contract is attached.

White, Judy. "Summary of Volunteer Training Programs in Several Museums." Washington, D.C.: n.p., n.d. (23 pp.) 28.A.14

After visiting a number of museums and zoos, the author summarized volunteer programs she observed.

Wilson, Marlene. The Effective Management of Volunteer Programs. Boulder, CO.: Volunteer Management Associates, 1976. (197 pp.) 28.A.21

Book examines changes in area of volunteerism, outlines functions of a manager of volunteers, and discusses motivation, interview and placement of volunteers. Cost $4.95 plus 55¢ postage, and is available from Volunteer Management Associates, 279 S. Cedar Brook Road, Boulder, CO., 80302. No billing for orders of less than 3 books.

Ross, Novalene. "Wichita Art Museum Docent Handbook." Wichita, KS: Wichita Art Museum, n.d. ( 44 pp.) 28.B.3

This handbook consists of comprehensive outlines for docents-in-training and a major annotated work-by-work guide to the museum's collection with information appropriate for tours.

"National Collection of Fine Arts Volunteer Guide." Washington, D.C.: Smithsonian Institution, n.d. (32 pp.) 28.B.6

Volunteer guide sheets on painting media, architecture, and landscape tours.

Davis, Meredith J. "Education Volunteer Training Manual." Chattanooga, TN.: Hunter Museum of Art, 1976. (47 pp.) 28.B.7

This manual emphasizes activities to augment tour experience with a full chapter on communication techniques.

Associated Councils of the Arts. Americans and the Arts. New York: n.p., 1976. (166 pp.) 23.1

A survey of public attitudes and participation in arts and cultural activities in the U.S. Cost is $2.00 for highlights and $6.00 for complete survey results. Copies available from A.C.A., 570 Seventh Avenue, New York, N.Y., 10018.

American Institutes for Research. "Exhibit Effectiveness Rating Scale." Pittsburgh: n.p., n.d. (16 pp.) 23.2

This rating scale is designed to help evaluate effectiveness of existing and potential exhibits.

Screven, Chandler G. "Learning Exhibits, Instructional Design." Museum News, January-February 1974. (9 pp.) 23.3

A psychologist examines specific ways in which the principles of learning and instructional communication might be applied to museum and gallery exhibits.

Screven, Chandler G. "The Design and Evaluation of Exhibits," George Washington University seminar. Washington, D.C.: n.p.,23-25 July 1975 (Typewritten.) (9 pp.) 23.4

Notes in outline form with diagrams on design and evaluation of exhibits.

Fernbank Science Center. "Instructional Media Kit Questionnaire." Atlanta: n.p., n.d. (15 pp.) 23.5

An evaluation of the kits available from Fernbank.

Balkany, Caron. "Grants for Education: Funding for Individual Creativity." n.p., 1970. (Mimeographed.) (75 pp.) 9.1

A summary and analysis of some possible funding sources for individual projects concerned with education, and some suggestions on application preparation and submission.

National Committee for Cultural Resources. National Report on the Arts. New York: Advocates for the Arts, 1976. (36 pp.) 9.2

A research report on the economic and social importance of arts organizations and their activities in the U.S. with recommendations for a national policy of public and private support. Copies available from Advocates for the Arts, 1564 Broadway, Room 820, New York, N.Y., 10036.

Alderson, William J. "Securing Grant Support: Effective Planning and Preparations, Technical Leaflet 62," History News, Vol. 27, No. 12, December 1972. (12 pp.) 9.3

Grantsmanship is akin to salesmanship. Some helpful suggestions for effective planning and preparation for proposal writing. Available from American Association for State and Local History, 1400 Eighth Avenue South, Nashville, TN., 37203.

Richman, Irwin. "Industrial and Organizational Sponsorship of Museum Exhibitions, Technical Leaflet 54," History News, Vol. 25, No. 4, April 1970. ( 4 pp.) 9.4

How to approach businesses to aid in financing exhibitions. Available from American Association for State and Local History, 1400 Eighth Avenue South, Nashville, TN., 37203.

The Governor's Task Forces on the Arts and Humanities (Massachusetts). The Arts: A Priority for Investment. Boston, MA.: The Governor's Task Forces on the Arts and Humanities, 1973. (61 pp.) 9.7

Report details the role of government in the arts.

National Museum Act, Smithsonian Institution. Guidelines for 1977 Grant Programs. Washington, D.C.: G.P.O., 1976. (31 pp.) 9.8

Available from Administrator, National Museum Act, Room 2467, Arts and Industries Building, Smithsonian Institution, Washington D.C., 20560.

National Endowment for the Arts. Guide to Programs. Washington, D.C.: G.P.O., 1976. (99 pp.) 9.9

Available from N.E.A., Public Information, Washington, D.C., 20506.

National Endowment for the Arts. Museum Program Guidelines, Fiscal 1977. 9.9
Washington, D.C.: G.P.O., 1975. (43 pp.)

Available from N.E.A., Public Information, Washington, D.C., 20506.

National Endowment for the Humanities. Guidelines for Museum and Historical Organizations. Washington, D.C.: G.P.O., 1975. (150 pp.) 9.10

Available from Museums and Historical Organizations Programs, Division of Public Programs, Mail Stop 402, N.E.H., 806 Fifteenth Street, N.W., Washington, D.C., 20506.

Coe, Linda. Cultural Directory: Guide to Federal Funds and Services for Cultural Activities. New York: Associated Councils of the Arts, 1975. (340 pp.) 9.12

Copies available from A.C.A. Publications, 1564 Broadway, New York, N.Y., 10036. ($4.00)

Montgomery, Robert W. "History for Young People: Organizing a Junior Society, Technical Leaflet 44," History News, Vol. 22, No. 9, 9 September 1967, revised 1972. (8 pp.) 32.A.3

Basic guide to organizing a junior historical society with suggested constitution, awards, communications, and activities.

Museum of New Mexico, Education Division. "Spanish Colonial Life in New Mexico." Museum of New Mexico, n.d. (16 pp.) 32.A.14

Portfolio in Spanish and English with black and white photographs from state archives. Available from Museum of New Mexico, P.O. Box 2087, Santa Fe, N.M., 87503. ($1.50 each)

Artner, Gail. "Colonial Dabbler Workshop." Detroit: Detroit Historical Museum, 1975. (45 pp.) 32.A.15

A manual to supplement 5 hour-long workshops on colonial domestic activities in an historic setting.

Greenfield Village. "Your Day in a School of the 1800s." n.p., n.d. (20 pp.) 32.A.16

Teacher's Guide with procedures and rules for twentieth century class visit to nineteenth century school on grounds of Greenfield Village with suggested lessons for eight grade levels.

Silvestro, Clement M. Organizing a Local Historical Society. Nashville: American Association for State and Local History, 1959; revised edition 1968. (40 pp.) 32.D.1

This booklet investigates basic questions to consider in forming an historical society.

Library of Congress, Reference Department, Music Division. "An Inventory of the Bibliographies and other Reference Aids in the Archive of Folk Song, Library of Congress." Washington, D.C.: Library of Congress, Reference Department, Music Division, n.d. (7 pp.) 32.E.1

Lists aids in Library of Congress on folk songs with initial data on American Folklife Center.

West Virginia University. "Mountain Heritage Series." Morgantown, W.VA.: West Virginia University, Cooperative Extension Service, 1971-73. ( 23 pp. per set) 32.E.2

This Mountain Heritage Series is an extension program for the state. Resources include material on formation of the Appalachians, man and the Appalachians, wilderness songs, trade music, a management check list, resource persons, culture, religion and dances.

Gaskin, Leroy. "A Brief Statement of the Museum Resource Workshop for Classroom Teachers." Washington, D.C.: Museum Education Roundtable, 12 November 1972. (Typewritten.) (5 pp.) 15.A.1

Factors revealed by classroom teachers which point up the need for a museum resource workshop. Outlines aims and plans for such a workshop.

Silver, Adele Z. "Teacher Resource Center." St. Louis, MO.: The St. Louis Museum of Art, 7 May 1974. (17 pp.) 15.A.2

Explanation of Museum's facilities and use of one teacher resource center.

Curriculum Development Task Force, American Association of Museums. "Report: Phase One Complete." St. Louis, 1 September 1976. (Mimeographed.) (19 pp.) 15.A.3

This study lists projects currently under evaluation and study to better understand the process of schools and museums working together. Includes descriptive lists of several programs nationwide.

Franklin, Deborah. "Educational Alternatives in Me-You-Zeums." The University of Texas Art Museum, 1976. (303 pp.) 15.A.4

This is a final report on a grant from NEA. Project Director Franklin believes museum educators should be doing evaluative research into their own programs, sharing results with others to develop a body of knowledge for benefit of all. This project shows her museum's methods and techniques, providing a model to others interested in reporting on their own activities.

"Outdoor Education Programs at the Ferguson Foundation." n.p.: Board of Education, Prince Georges County, MD., n.d. (41 pp.) 22.A.9

Collection of pre and post visit activities, facilities, bibliography on wooded land for school use and a nearby colonial farm.

Environmental Action Coalition. "Green Spaces in City Places: Caring for City Street Trees." New York: Environmental Action Coalition, 1975. (28 pp.) 22.A.19

One of a series of units on the environment for grades 4-6. Tested in New York City schools, revised and retried, this unit includes activities, experiments, illustrations, and slide script with newsletter suggestions, teacher bibliography, and New York City resources.

National Air and Space Museum, Presentations and Education Division. "The Space Age, Teacher's Guide." Washington, D.C.: Smithsonian Institution, NASM, n.d. (17 pp.) 22.A.32

Material for class preparation prior to museum visit. Includes vocabulary, film lists, bibliography and activities sheets for grades 4-12.

Museum of Natural History. "North American Mammal Hall." Denver: n.p., n.d. (16 pp.) 22.A.33

Display list with vocabulary list and pre and post visit activities with visit questions.

Walton, Kate. "Animals in Human Culture." Cambridge: Museum of Comparative Zoology, Harvard University, January-June 1976. (150 pp.) 22.A.34

Curriculum materials including course summary, pre and post test, mid-session evaluation, drawings, group activities, library skill builders, and outlines for individual class visits to museum and university.

"Teacher's Guide to Catoctin Mountain Park." n.p.: n.d., (Mimeographed.) (8 pp.) 22.A.35

Guide for class visit to park combining social studies with environmental education.

Museum of Science and History. Environmental Education Resource Catalog. Little Rock, AR.: Museum of Science and History, n.d. (25 pp.) 22.A.36

Catalog of loan and rental services from museum with live animals, loan boxes, with policy and fee schedules.

Goldman, Katherine, ed. "Opportunities for Extending Museum Contributions to Pre-College Science Education." Washington, D.C.: Smithsonian Institution, 3 August 1970. (223 pp.) 22.B.6

Summary report of a conference supported by National Science Foundation held 26-27 January 1970. Major topics covered included science teaching in the museum, classroom and laboratory, teaching science to inner city students, and the museum as a teaching laboratory.

"Doing What Classrooms Can't." Mosaic Vol. 4, No. 2, Spring 1973, pp. 16-21. (6 pp.) 22.B.7

Science in your backyard, at The Exploratorium, and at the National Museum of Natural History, Discovery Room.

The Huntington Galleries. "An Application Submitted to the U.S. Department of Interior, Bureau of Outdoor Recreation, for Accreditation as a National Recreation Trail of the Gentle Trail at The Huntington Galleries." Huntington, W.VA.: The Huntington Galleries, 13 August 1974. (14 pp.) 22.B.8

Detailed proposal of trail plan on museum grounds with text for interpretive signs.

National Science Foundation. Guide to Programs, FY 74. Washington, D.C.: G.P.O., (1973.) (85 pp.) 22.B.16

Lists national and special research programs and international cooperative scientific activities.

Coleson, Kelly. "Know Why? An Approach to Tours." Washington, D.C.: Smithsonian Institution, Hirshhorn Museum and Sculpture Garden, 1976. (Mimeographed.) (6 pp.) 19.1

An informal, but complete, outline of what to keep in mind when planning for and giving a museum tour. Good guidelines for approaching the general subject of tours, as well as a good framework in which to base a specific tour. Most of this outline is written in the form of 'What should I ask myself before and during the tour I am about to give?'

Wheeler, Robert C. "Planning Tours for Your Historical Society, Technical Leaflet 25," History News, Vol. 20, No. 1, January 1965. (6 pp.) 19.3

Basic information on how to plan and develop tours for historic sites.

Low, Shirley P. "Historic Site Interpretation: The Human Approach, Technical Leaflet 32," History News, Vol. 20, No. 11, November 1965. (12 pp.) 19.4

Good description of what to look for in a good interpretor with suggestions for training and the mechanics involved in such a program.

Benedict, Paul L. "Historic Site Interpretation: The Student Field Trip, Technical Leaflet 19," History News, Vol. 26, No. 3, March 1971. (8 pp.) 19.5

Gives suggestions for and examples of successful school trips to historic sites. Deals with responsibilities of both classroom teacher and site staff.

Williams, Patterson B. "Teaching or Touring?" Roundtable Reports, summer, 1976. (3 pp.) 19.6

Discusses the difference between gallery teaching and gallery touring and how they are the opposite poles of a continuum of direct services to the museum visitor. Author is Administrator of School Programs, The Philadelphia Museum of Art.

Lowery, Larry. "A Framework for Interpretation." In Touch, January 1975. (2 pp.) 19.9

Article presents descriptive framework for interpretive programs examining three components, visitor, interpretation, and subject, as discrete entities.

Evans, Mary R. "Susan Sollins: Improvisational Tours for Art Galleries." Gazette, fall, 1976. (4 pp.) 19.11

Techniques developed to introduce children to the museum in such a way that they can learn without being talked at or lectured to.

"Notes on Interpretation." Bulletin of Environmental Education. London: n.p., April 1975. (3 pp.) 19.12

Short article on environmental education in England.

American Association of Museums. Museum Training Courses in the U.S. and Canada. Washington, D.C.: AAM, 1971. (34 pp.) 25.1

Museum training programs listed by state, indexed by correspondence courses, credit, fellowships and internships, graduate and vocational training, summer and short programs, and subject area. Copies can be ordered from AAM, 1055 Thomas Jefferson Street, N.W., Suite 428, Washington, D.C., 20007. ($1.75)

Old Sturbridge Village. "A Study of Museum Training Program Graduates." Sturbridge, MA.: n.p., n.d. (12 pp.) 25.2

Funded by N.E.H., Old Sturbridge Village conducted a survey of questions to training programs graduates rather than to those who conduct the programs. Used effective questionnaire method.

Stitt, Susan and Silver, Linda. "Short Report to Respondents: Training Program Survey." n.p., 1974. (11 pp.) 25.3

This report briefly describes the responses to the Old Sturbridge Village survey of 26 museum training programs, including undergraduate, graduate, and apprenticeships.

Office of Museum Programs. "Museum Studies Programs in the U.S. and Abroad." Washington, D.C.: Smithsonian Institution, April 1976. (83 pp.) 25.5

Alphabetical listing of institutions offering museum studies programs arranged by state, city, category, institutions with very brief descriptive paragraphs. Copies available from the Museum Information Center of Museum Programs, 2235 Arts and Industries Building, Smithsonian Institution, Washington, D.C., 20560.

Cameron, Elsa. "Rockefeller Training Programs in Museum Education and Community Studies." n.p., 30 March 1974. (Typewritten.) (22 pp.) 25.6

History with footnotes of Rockefeller program including training curriculum and individual museum assignments.

"Graduate Programs in Museums at the University of Michigan, Toledo Museum of Art, and Henry Ford Museum." n.p., n.d. (Typewritten.) (5 pp.) 25.7

Brief statement of course of study and special features of three museum-related programs of graduate study.

George Washington University, School of Education, Museum Education. "Program for Museum Education." Washington, D.C.: George Washington University, 1973. (2 pp.) 25.8

Brochure and application on M.A.T.-Museum Education with syllabus and bibliography.

York Historical Society. "Summer Intern Program." York, PA.: York Historical Society, 1975. (Mimeographed.) (15 pp.) 25.9

Syllabus, fact sheet and suggested projects sheet for summer interns. Primarily aimed at college students, the program began in 1974. The Society hopes to offer the program for college credit.

Burcaw, G. Ellis. "Museum Training: The Responsibility of College and University Museums." Museum News, April 1969. (4 pp.) 25.10

Includes a list of graduate training programs in museology.

National Endowment for the Arts. "Work Experience Internship Program, Application Guidelines, FY 77." Washington, D.C.: n.p., July 1976. (15 pp.) 25.11

Deadlines, possible placement and application forms for this program designed to acquaint participants with policies, procedures, and operations of NEA and to give them an overview of arts activity in U.S. Write: Program Information Office, (Mail Stop 550), NEA, Washington, D.C., 20506.

"Art Apprentice Program, The DeYoung Art School." n.p., n.d. (7 pp.) 25.12

In 1973, this program began to train a corps of volunteers to develop art program in schools and communities in the Bay Area.

Educational Facilities Laboratories. "Hands-On Museums: Partners in Learning." New York: Educational Facilities Laboratories, 1975. (44 pp.) 33.1

Report details variety of programs and facilities that emphasize new kinds of museum experiences, especially for the young, and the on-going research for significant out-of-school educational opportunities. Copies cost $3.00 and are available from E.F.L., 850 Third Avenue, New York, N.Y., 10022.

Levinson, Bonnie. "Confrontation between student and art object at The Philadelphia Museum of Art." Philadelphia: n.p., 1976. (20 pp.) 33.2

Describes a variety of techniques and considerations for drawing students into concentrated looking. Conversational passages based on experiences in leading elementary, middle and high school classes through the museum are used to illustrate these techniques and some results.

(Gelles), Bonnie, Pitman...Watermelon..., New Orleans Museum of Art, Wisner Wing Training Notebook. New Orleans: New Orleans Museum of Art, 1973. (52 pp.) 33.3

Contents include exercises in sensory observation exploration of the elements in art forms as well as games to help reinforce the child's learning experiences in the museum.

Goldering, Elizabeth. "Touching With Our Eyes." Washington, D.C.: Smithsonian Institution, National Collection of Fine Arts, n.d. (2 pp.) 33.4

Brief report on improvisational tours at National Collection of Fine Arts.

"Participatory Games." (Unknown source.) 33.5

Collection of ten games for use in art galleries.

The Franklin Institute. "Teacher's Guide." Philadelphia: Franklin Institute, n.d. (9 pp.) 33.6

Brief description of available museum lessons and facilities at the Institute.

The Corcoran Gallery of Art. "Improvisational Techniques for Tours." Washington, D.C.: Corcoran Gallery of Art, Department of Education, n.d. (5 pp.) 33.7

Simple steps for improvisational tours with sample warmup exercises and areas of exploration.